

BOARD OF ELECTIONS

Linda J. Sutton
CHAIR

Frank M. Dickerson
SECRETARY

Jerry D. Jordan
MEMBER



Robert H. Coffman
Director of Elections

Lamar Joyner
Deputy Director

FORSYTH COUNTY BOARD OF ELECTIONS BOARD MEETING – June 29, 2010 SECOND PRIMARY ELECTION CANVASS

Present: Linda J. Sutton, Chair
Jerry D. Jordan, Member

Staff: Rob Coffman, Director of Elections
Lamar Joyner, Deputy Director of Elections
Judy Speas, Senior Office Assistant
Rebecca VanderKlok, Office Assistant

Call to Order

The Chair called the meeting to order at 11:26 AM in the Cooper Cardwell Elections Room.

Approval of Minutes

The Board reviewed the minutes for June 22, 2010. Ms. Sutton requested any corrections or additions to the minutes. Mr. Jordan moved to approve the minutes. The motion passed unanimously.

Hand Eye Audit

Ms. Sutton requested that the Board of Elections staff conduct the required manual audit with the Board in attendance. Mr. Coffman explained the procedure for the hand eye audit which is regulated by the State Board of Elections. The four precincts that were randomly chosen by the State Board after the 2010 Second Primary Election were 034 – Kingswood UMC (31 votes), 021 – Belevs Creek Fire Station (33 votes), 304 – Mazie Woodruff Center (94 votes), and 053 – VFW Post 9010 (26 votes). The ballots audited in each precinct were for the US Senate – Democratic seat votes for Election Day only.

The ballots were removed from the sealed ballot boxes. Four tables with three staff members each were assembled to complete the hand eye audit. One person called the vote and two tallied the vote. The results were that the Election Day totals of each precinct matched exactly with the hand eye audit. The results were recorded on the Reconciliation Sheet for the Manual Audit. Ms. Sutton requested a motion to certify the results of the 2010 Second Primary Election hand eye audit. Mr. Jordan moved to certify the hand eye audit results. The motion passed unanimously.

Approval of Absentee Ballots

The Staff recommended 5 supplemental absentee ballots for approval and zero for disapproval. Supplemental absentee ballots are mailed ballots which were returned after 5:00 PM the day before the election. They are postmarked by the day of the election and received no later than three days after the election by 5:00 PM. Mr. Jordan moved to approve the recommendation of supplemental absentee ballots by staff. The motion passed unanimously.

Approval of Provisional Ballots

Of the 16 provisional ballots voted in the 2010 Second Primary Election, 9 were recommended for approval, one recommended for partial approval and 6 recommended for disapproval by election staff. Mr. Coffman explained several reasons for disapproval to include incorrect precinct and ballot style, unreported residential move of voters, incorrect party preference from the Primary Election, etc. He stated that the voters received instructions to ascertain their vote status in a provisional ballot letter. Ms. Sutton moved to approve the recommendation of provisional ballots by staff. The motion passed unanimously.

Certification of 2nd Primary Results

Mr. Coffman summarized the Abstract of Votes document for the Second Primary Election which is sent to the Clerk of Superior Court, State Board of Elections and retained at the county board of elections. The report contains the original returns of the election with a breakdown of ballots cast for each named office and candidate in the precincts. The report certifies the winners of the election. Mr. Jordan moved to accept the Abstract of Votes document for the Second Primary Election. The motion passed unanimously. The document was signed by the Board members; swearing the results to be true and correct.

Budget Transfer Request

Mr. Coffman explained that the Board of Elections is requesting that \$41,000 be transferred from accounts with adequate savings to cover the additional costs associated with the June 22nd Second Primary due to the run-off elections from the first primary. The majority of the cost is \$40,000 to pay for the additional day of hiring temporary election workers to run the precincts. An increase in the account for Salaries Temp – Election Workers by \$40,000 is needed. A fund transfer of \$20,000 is requested from the account for Temp Help Outside Agency; and, an additional \$20,000 is requested from the account for Contract Printing.

Mr. Coffman also explained that the Board of Elections is requesting that \$10,000 be transferred from the account for Small Equipment to cover costs of the 2nd Primary Election. This would increase the account for Space Rental by \$5,000 and the account for Auto Rental by \$5,000. Mr. Coffman explained that the Board of Elections does not budget a certain amount contingent on the occurrence of a second primary. Rather, they must depend on the allocation of funds for an actual need that occurs. Mr. Jordan moved to accept the proposed transfer of funds to cover the additional costs of the Second Primary. The motion passed unanimously.

One Stop Grant Application

Mr. Coffman explained that the proposed One Stop Voting Plan for the General Election had been submitted to the State Board of Elections. Phase two of the

process is that a One Stop Grant Application document must now be submitted to the State Board of Elections to secure available funds for additional sites. The Board reviewed the document which is budgeted by each one stop site on the State Board application form.

The budget lists the proposed dates and hours of operation; number of staff requested; location infrastructure cost; etc., totaling \$4,988.50 for each site. Seven proposed locations appeared on the document, totaling \$34,919.50 for the General Election One Stop Grant Application. Mr. Coffman explained that the IT costs were associated with setting up the PC network with the electronic poll book computers in early voting. Mr. Jordan moved to approve the One Stop Grant Application for the General Election. The motion passed unanimously.

Other Business

Mr. Coffman stated that the voter history audit versus the number of ballots cast matched one hundred percent in the Second Primary Election results.

Mr. Coffman presented the Board with the completed Director of Elections annual appraisal from Human Resources.

Adjournment

Ms. Sutton requested a motion to adjourn the meeting. Mr. Jordan moved to adjourn. The motion passed unanimously and the meeting was adjourned at 12:01 PM. The next Board of Elections meeting will be August 3, 2010 at 1:00 PM in the Cooper Cardwell Elections Room.

Linda J. Sutton, Chair

Frank M. Dickerson, Secretary

Jerry D. Jordan, Member