

## BOARD OF ELECTIONS

**Mrs. Charles A. Cardwell, Jr.**  
CHAIR

**Eric Elliott**  
SECRETARY

**John A. Redding**  
MEMBER



**Kathie Chastain Cooper**  
DIRECTOR OF ELECTIONS

### **FORSYTH COUNTY BOARD OF ELECTIONS BOARD MEETING- FEBRUARY 9, 2005**

Present: Mrs. Charles A. Cardwell, Jr., Chair  
Mr. Eric Elliott, Secretary  
Mr. John A. Redding, Member

Staff: Mrs. Kathie Chastain Cooper, Director of Elections  
Mrs. Laura Gerardi-Dell, Deputy Director of Elections  
Ms. Pamela Craver, Administrative Assistant

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#### Call To Order

The Chair called the meeting to order at 4:00 PM.

#### Approval of Minutes- Oct. 26, Nov. 2, Nov. 8, and Nov. 9, 2004

The Board reviewed the minutes for Oct. 26, Nov. 2, Nov. 8, and Nov. 9, 2004. Mrs. Cardwell recommended several corrections and Mr. Elliott asked to have the number of unsealed provisional ballots added to the November 8 minutes. Mr. Redding moved to approve the minutes with the necessary changes. Mr. Elliott seconded and the motion passed unanimously.

#### Approval of Budget Request

The Director presented the Budget Request for the 2005-2006 fiscal year. She explained the breakdown of the spreadsheet columns and explained various budget codes and budget items. Mr. Elliott requested a summary page explaining each budget code. The Director stated the budgeting software did not offer that option. She stated she attached a summary to the budget request explaining particular budget items that were not self explanatory. Mrs. Cooper explained the budget requests for one-stop satellite sites as listed on the spreadsheet. Mr. Redding moved to leave off the items for the one-stop satellite sites for the 2006 Primary, the 2006 2<sup>nd</sup> Primary and the Winston-Salem Elections. Mr. Elliott seconded the motion and it passed unanimously.

The Director and the Board discussed the new position that the

Director has requested for the Board of Elections office. The position would be for a Computer Election Technician. The Board agreed this would be a beneficial position.

The Board and the Director discussed a request for an increase in Board pay.

Mr. Redding moved to approve the budget request. Mr. Elliott seconded the motion and it passed unanimously.

#### Other Business

The Director discussed the web based precinct training program that is being developed. She explained that the staff is working with the MIS department and an outside vendor in order to get the training program ready for use.

The Director and Board discussed the requests being made under the federal HAVA grant. There was discussion regarding the \$300,000 the Board of Elections received towards the purchase of new voting equipment. The Director stated that the office will have to have the new voting equipment by January 1, 2006. Mr. Elliott stated that since the Board of Elections may be in a crunch to choose a new voting system, maybe the current RFP for voting equipment should be amended to include optical scan systems. Currently, the RFP focuses on DRE equipment. Mr. Elliott stated the Board of Elections should consider purchasing optical scan equipment since it would, in a sense, have a paper trail. The Director explained that the RFP may not be able to be amended and if the Board wanted to include optical scan as a choice, a new RFP may need to be drawn up and she was not sure this would be allowed by the State Board. Mr. Elliott requested literature on the optical scan systems available. He also requested that the Director obtain information regarding amending the RFP and the possibility of having to develop another one.

The Director stated she is trying to have additional space allocated to the Board of Elections. She explained that the storage room is over crowded. She stated a space planner visited the storage room and determined there was more space needed. Mrs. Cooper has talked with the General Services director and the County Manager's office regarding obtaining more space. She stated the Board may need to talk with the Manager's Office as well. Mr. Redding said he would talk to the county manager about the space problem if the staff would get him the information.

The Director updated the Board on the progress of the SEIMS system. She stated the office was supposed to go on the new system in April,

but was recently informed it would take place on or around May 9, 2005.

The Board and the Director further discussed the RFP. Mr. Elliott stated he does not want DRE equipment if it does not have a paper trail that can be reviewed by the board. The Director stated there were vendors who offer the paper trail on their DRE machines but since the state does not have any certified systems with a paper trail, it cannot be required on the RFP.

Mr. Elliott made a motion to add optical scan systems to the RFP to increase the choices for the purchase of new voting equipment. Mr. Redding suggested waiting until the next board meeting to make a decision regarding the RFP. This will allow time for the Director to obtain information on the possibility of amending the RFP. Mr. Elliott agreed to wait until the next meeting.

The Board discussed the next board meeting. A tentative date of March 8 has been set. March 9 is an alternate date.

#### Adjournment

Mr. Redding moved to adjourn the meeting. Mr. Elliott seconded and the meeting was adjourned at 5:35.

s:/ Mrs. Charles A. Cardwell, Jr., Chair

s:/ Mr. Eric Elliott, Secretary

s:/ Mr. John A. Redding, Member