



Telephonic Board Meeting Agenda

September 17, 2020 – 5 p.m.

1. Meeting Called to Order
2. Pledge of Allegiance
3. Moment of Silence
4. Public Comments

If you wish to speak, please call the number below at 4:45 pm on the day of the meeting and inform the Board Clerk. You will be recognized to speak during the public comment period in the order your call was received. The Chairperson will also ask for any additional speakers before the meeting is called to order. Members of the public may listen to proceedings by dialing:

Phone number: (712) 770-4694 Access code: 814755

5. Approval of Meeting Minutes
6. Approval of Election Notice for the November 3, 2020 General Election
7. Approval of Multipartisan Assistance Team Members
8. Appointment of Precinct Officials
9. Approval of Facility Fee for Konnoak Hills Methodist Church
10. Approval of Facility Fee for Messiah Moravian Church
11. Approval of Bethany Baptist Church as a Polling Place for Precinct 081
12. Adoption of Resolution to Establish an Out-of-Precinct Polling Place at St. John's Lutheran School for Precinct 607
13. Approval of Facility Fee for St. John's Lutheran School
14. Adoption of Resolution to Establish an Out-of-Precinct Polling Place at Mount Carmel United Methodist Church for Precinct 709
15. Approval of Absentee Disposition Guidance & Notification to Voter of Discrepancies
16. Other Business
17. Closed Session (if necessary)
18. Adjournment

FORSYTH COUNTY BOARD OF ELECTIONS
Meeting Minutes
September 17, 2020 – 5:00 p.m.

Meeting Called to Order

A regular meeting of the Forsyth County Board of Elections was called to order telephonically on September 17, 2020 at 5:00 p.m. Chairperson Campbell presiding.

Board Members in attendance: Chairperson Susan Campbell (via telephone), Secretary Robert Durrah, Member Stuart Russell (via telephone), Member John Loughridge, and Member Catherine Jourdan (via telephone)

Staff Members in attendance: Director Tim Tsujii, Deputy Director Michelle Bobadilla, Danielle Malone and Kimberly Stuck

Pledge of Allegiance

Chairperson Campbell led the Pledge of Allegiance.

Moment of Silence

Chairperson Campbell called for a moment of silence.

Public Comments

Chairperson Campbell called for public comments, providing three minutes for each speaker:

Medha Gargeya - Director of the Piedmont Triad Region for the NC for Biden Voter Protection Program
Gloria Thomas – 2006 Pleasant St. #A, Winston Salem, NC 27107

Secretary Durrah moved to close public comments, Member Russell seconded; **Motion carried unanimously.**

Director Tsujii addressed public comments giving insight to the Absentee procedure and in-office ballot receiving process.

Approval of Meeting Minutes

Member Loughridge moved to approved the meeting minutes for August 20, 2020 as presented; Member Jourdan seconded; **Motion carried unanimously.**

Approval of Election Notice for the November 3, 2020 General Election

Director Tsujii provided the Election Notice for the November 3, 2020 General Election to the Board for approval. Member Jourdan moved to approve the Election Notice for the November 3, 2020 General Election, Secretary Durrah seconded; **Motion carried unanimously.**

Approval of Multipartisan Assistance Team Members

Mr. Tsujii presented the names of additional Mutlipartisan Assistance Team Members to the Board for approval; Patricia Hinson – Republican, Mark Gonzales – Unaffiliated, Darryl Kight – Democrat, Tina Schofield – Republican, Patty Balach – Democrat, Sterling Morgan – Democrat, and James Knox – Republican. Secretary Durrah moved to approve the additional Multipartisan Assistance Team Members, Member Loughridge seconded; **Motion carried unanimously.**

Appointment of Precinct Officials

Ms. Malone presented the list of Precinct Officials to the Board for review and approval. Member Jourdan inquired about the fulfillment of vacancies for election officials for Early Voting locations. Director Tsujii informed the Board that there were only a few night shifts needing election officials and

that 80% of positions have been filled. Director Tsujii commended Ms. Malone and her team for the tremendous effort and hard work.. Chairperson Campbell inquired about the amount of assistants needed at each polling place; Ms. Malone informed that the number of assistants designated to each location depended on the number of registered voters in that precinct and size of the location.. Member Loughridge moved to approve the list of Precinct Officials for the General Election presented, Secretary Durrah seconded; **Motion carried unanimously.**

Approval of Facility Fee for Konnoak Hills Methodist Church

Deputy Director Bobadilla presented the request from Konnoak Hills Methodist Church for an increase in facility fee from \$175.00 to \$350.00.. Member Jourdan moved to approve the request for the increase; Secretary Durrah seconded; **Motion carried unanimously.**

Approval of Facility Fee for Messiah Moravian Church

Ms. Bobadilla presented the Board the request from Messiah Moravian Church for an increase in facility fee from \$75.00 to \$100.00.. Member Loughridge moved to approve the increase; Secretary Durrah seconded; **Motion carried unanimously.**

Approval of Bethany Baptist Church as a Polling Place for Precinct 081

Deputy Director Bobadilla stated that Cathedral of Refuge no longer wished to be a polling location. Ms. Bobadilla presented Bethany Baptist Church to the Board for approval as a replacement for Precinct 081. Deputy Director Bobadilla provided details of the location noting that it was spacious, ADA accessible and that parking and curbside were ideal. Member Jourdan moved to approve Bethany Baptist Church as the new polling location for Precinct 081; Member Loughridge seconded; **Motion carried unanimously.**

Adoption of Resolution to Establish an Out-of-Precinct Polling Place at St. John's Lutheran School for Precinct 607

Ms. Bobadilla presented St. John's Lutheran School for consideration as a replacement for the Shepherd's Center noting that the replacement would be only for this election due to COVID-19. Ms. Bobadilla stated that St. John's Lutheran School is across the street from the Shepherd's Center and that the voting process would be held at the gym. St. John's Lutheran School is ADA accessible and offers adequate parking and curbside for voters.. Secretary Durrah moved to adopt the Resolution to Establish and Out-of-Precinct Polling Place at St. John's Lutheran School for Precinct 607; Member Loughridge seconded; **Motion carried unanimously.**

Approval of Facility Fee for St. John's Lutheran School

Deputy Director Bobadilla presented the Board with request to pay St. John's Lutheran School \$100.00 for the use of their facility. Member Jourdan moved to approve the \$100.00 fee, Secretary Durrah seconded; **Motion carried unanimously.**

Adoption of Resolution to Establish an Out-of-Precinct Polling Place at Mount Carmel United Methodist Church for Precinct 709

Director Tsujii requested the approval of the Resolution to Establish an Out-of-Precinct Polling Place at Mount Carmel United Methodist Church for Precinct 709. Member Jourdan moved to approve the Resolution to Establish an Out-of-Precinct Polling Place at Mount Carmel United Methodist Church for Precinct 709; Secretary Durrah seconded; **Motion carried unanimously.**

Approval of Absentee Disposition Guidance & Notification to Voter of Discrepancies

Director Tsujii informed the Board that he was directed by the State Board of Elections to hold on the discussion about Absentee Disposition Guidance and Notification to Voter of Discrepancies until further instructions.; Member Loughridge moved to table this agenda item; Secretary Durrah seconded; **Motion carried unanimously.**

Other Business

Director Tsujii provided the Board with a plan to review, approve and or disapprove procedures for the upcoming Absentee ballot meetings. Secretary Durrah moved to approve the Absentee ballot processing procedures; Secretary Russell seconded; **Motion carried unanimously.**

Mr. Tsujii presented the Board with the revised Absentee Meeting Schedule for approval and noted that the public will be able to attend by telephone but the Board is required by statute to be in person for the Absentee meetings. Member Jourdan moved to approve the revised Absentee Meeting schedule; Member Loughridge seconded; **Motion carried unanimously.**

Director Tsujii presented the Board with the revised Resolution to Count Absentee Ballots at 2 p.m. for approval. Member Jourdan moved to approve the revised Resolution to Count Absentee Ballots at 2 p.m.; Member Loughridge seconded; **Motion carried unanimously.**

Deputy Director Bobadilla presented the Board with a request from Winston Lake YMCA for a stipend in the amount of \$1,450.00 due to the necessity in staffing the location through the early voting hours. Secretary Durrah moved to approve the stipend increase; Member Loughridge seconded; Motion carried unanimously.

Director Tsujii announced to the Board that the Forsyth County Board of Elections is the recipient of a \$50,000 grant from the Z. Smith Reynolds Foundation. Mr. Tsujii stated that the grant would be presented to the Forsyth County Commissioners for approval. Director Tsujii explained that with this grant, the Forsyth County Board of Elections would be able to offer hazard pay to all poll workers for the General Election upon Board's approval. Secretary Durrah moved to approve the acceptance of the \$50,000 grant from Z. Smith Reynolds Foundation; Member Jourdan seconded; **Motion carried unanimously.**

Director Tsujii requested Board approval to pay \$50.00 per poll worker for Election Day and \$100.00 for Early Voting workers through the Z. Smith Reynolds Foundation and Cares Act. Grant Funds. Member Loughridge moved to approve the hazard pay as presented; Secretary Durrah seconded; **Motion carried unanimously.**

Director Tsujii announced that the State Board of Elections would be providing two additional Ballot printer along with the needed ballot stock and consumables to the Forsyth County Board of Elections; noting that no lease would be required now or in the future.

Mr. Tsujii congratulated Deputy Director Bobadilla for the completion of eight courses through the Election Center Certification Program for Election and Voter Registration Administrators; noting she had four additional to complete next year to be nationally certified in elections.

Chairperson Campbell offered appreciation for the Absentee ballot team for all of their hard work.

Closed Session (if necessary)

Adjournment

Secretary Durrah moved to adjourn the Board meeting; Member Loughridge seconded; Motion carried unanimously. Meeting adjourned at 6:15 p.m.

Approved:

s/ Susan Campbell
Chair

s/ Robert Durrah
Secretary

s/ Stuart Russell
Member

s/ John Loughridge
Member

s/ Catherine Jourdan
Member